THE 9TH SYMPOSIUM ON PAVEMENT SURFACE CHARACTERISTICS
September 12-14, 2022
Milan, Italy

Dear Reviewer,

Thank you for agreeing to act as a reviewer for SURF 2022. We appreciate your expertise, time and effort in the important process of evaluating the submissions of your peers.

Below, the section Reviewer Instructions describes the online reviewing process and your role as a reviewer in more detail. Please read these guidelines carefully before starting your reviews.

Reviewer Instructions

The review process is double-blind. In the call for Abstracts, the authors were explicitly required to leave out any identifying information. In the Abstract Submission Process, the authors were already notified about the length of the Abstract that should be between 200 to 350 words. Therefore, no further check is needed by Reviewers.

To complete your review(s):

1. Go to https://cmt3.research.microsoft.com/SURF2022/
2. Login with your Email and password.

3. You are now in your Meta-Reviewer Console. Click on the **Paper ID**.

Meta-Reviewer Console

Please click here to view Welcome Message & Instructions. You can hover over column headers and click "Hide" to remove columns.

Paper ID	Title	Subject Areas		Review				Meta-Review	Discussion & Feedback	Actions
		Primary	Secondary	Reviewers	Assigned	Completed	% Completed			
e.g. <3 Clear	filter... Clear	filter... Clear	filter... Clear	filter... Clear	e.g. <3 Clear	e.g. <3 Clear	e.g. <3 Clear	click here... Clear		
8	XXXXXXXX ⬇ Download Show Abstract	Pavement Surface Properties	Maintenance and Rehabilitation Strategies; Pavement materials		0	0	0%	ID: Meta-Reviewer #1 ✐ Enter Meta-Review		More ▾

4. You can read the Abstract/Paper in Submission Summary.

Submission Summary

Conference Name	THE 9TH SYMPOSIUM ON PAVEMENT SURFACE CHARACTERISTICS	🖶 Print
Paper ID	8	
Paper Title	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	
Abstract	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	

5. You can also see the selected Subject Areas by the Authors and other required information.

Created on	22/11/2021, 16:48:01
Last Modified	22/11/2021, 16:48:01
Primary Subject Area	Political strategies for pavements and assets
Secondary Subject Areas	Case studies Global service
Submission Questions Response	**1. THEME** *select your theme (three options)* [Not Answered] **2. Others Theme** *only if you have chosen Others Theme* [Not Answered]

Back to Meta-Reviewer Console

6. At the end of the review process, for each Abstract, you need to click on "Enter Meta-Review" under the Meta-Review column and submit your answers to the META-REVIEW QUESTIONS.

Meta-Reviewer Console

Please click here to view Welcome Message & Instructions. You can hover over column headers and click "Hide" to remove columns.

Paper ID	Title	Subject Areas		Review				Meta-Review	Discussion & Feedback	Actions
		Primary	Secondary	Reviewers	Assigned	Completed	% Completed			
e.g. <3 Clear	filter... Clear	filter... Clear	filter... Clear	filter... Clear	e.g. <3 Clear	e.g. <3 Clear	e.g. <3 Clear	click here... Clear		
8	XXXXXXXX ⬇ Download Show Abstract	Pavement Surface Properties	Maintenance and Rehabilitation Strategies; Pavement materials		0	0	0%	ID: Meta-Reviewer #1 ✐ Enter Meta-Review		More ▾

7. In this section, there are 10 Items (8 questions to be answered and 2 blank sections in case of any additional comments to the Symposium's Editor or to the Authors). Therefore, all required information, which needs to be provided by reviewers, are collected here. It is mandatory to answer all 8 questions but it is optional to leave comments to Editor and/or Authors.

Paper ID	8
Paper Title	XXXXXXXXXXXXXXXXXXXXXXXX

META-REVIEW QUESTIONS

1. Well written and easily understood *
- ○ YES
- ○ PARTIALLY
- ○ NO

2. Title, keywords and abstract are consistent *
- ○ YES
- ○ PARTIALLY
- ○ NO

3. Objectives appropriate and clearly stated *
- ○ YES
- ○ PARTIALLY
- ○ NO

4. Originality and novelty *
- ○ YES
- ○ PARTIALLY
- ○ NO

5. Usefulness to researchers *
- ○ YES
- ○ PARTIALLY
- ○ NO

6. Conflicts of interest *
- ○ Yes
- ○ No

7. Conflicts of interest (If YES, reason)

[ ]
125 characters left

8. Your final decision *
- ○ Accepted
- ○ Accepted with minor revisions
- ○ Accepted with major revisions
- ○ Not Accepted

9. Comments to the Editor:

[ ]
8000 characters left

10. Comments to the Authors:

[ ]
8000 characters left

Note:
In particular, by responding to Item N.3. "Objectives appropriate and clearly stated?", you will notify us whether the Abstract is coherent with the general themes of the Symposium, which are provided in the following link: https://surf2022.org/themes-dates/.

If any referencing to commercial brands has been found in the Abstract, please leave a comment to the Symposium's Editor (Item N.9).

8. Once you have completed your review, please click on the **Submit** button to submit it.

9. If you need to submit several reviews, once you have submitted a review, click on the next *Paper ID* to complete the other review and repeat the process for each paper to review.

10. You can edit your review(s) until the deadline (**February 28, 2022**).

    To edit your review(s):
    - Log in to https://cmt3.research.microsoft.com/SURF2022/
    - Click "Edit Meta-Review" under the Meta-Review column
    - Edit the review
    - Click on the *Save Changes* button.

11. If you have any questions, please contact us: info@surf2022.org

We strongly appreciate your support and assistance,

Kind regards,

Prof. Maurizio Crispino – Chair of SURF 2022
Eng. Aldo Isi - Co-Chair of SURF 2022